

Reviewing procedure

The reviewing procedure of *Multicultural Shakespeare: Translation, Appropriation and Performance* is consistent with the recommendations of the Polish Ministry of Science and Higher Education.

1. All submitted manuscripts are subject to the preliminary evaluation by the Editors. Manuscripts outside of the journal's scope and incompatible with guidelines for authors (see Instruction for Authors available on journal's website) are returned to corresponding author.
2. Two independent reviewers, who are experts on the subject concerned, evaluate each article.
3. The Editors follow a *double-blind review process* – the author and the reviewer are anonymous to each other.
4. The reviewers return their comments in writing (Review Form with criteria on which articles are accepted or rejected is available on journal's website) and must clearly indicate whether the article should be published (with or without changes) or rejected.
5. If corrections and revisions are recommended, the authors should revise their texts, referring to reviewer's comments, and return revised manuscripts within the time frame agreed.
6. If opinions of the editors/reviews differ substantially, the article is sent to a third independent reviewer.
7. The Editors make a final decision on the basis of the reviews and revised article (if revisions were required).
8. Once the article is accepted, the Author signs Declaration for Authors (available on journal's website), which includes the declaration concerning ghostwriting.
9. Accepted manuscripts are subject to light copyediting.
10. The list of Reviewers is published at journal website.